

HEAVY VEHICLE NOC/PERMISSION

Existing process of obtaining Heavy Vehicle permission/NOC:

Step 1: Applicant applies to the Additional Commissioner of Police, Traffic, for obtaining permission for plying of heavy vehicle in the city limits.

Documents to be submitted along with the application – copy of registration certificate book/card of the vehicle, copy of vehicle insurance, name of driver and copy of driving license of driver, photographs of vehicle showing that retro-reflective tapes have been pasted at front, rear and both sides of the vehicle (number plate of the vehicle should be visible in the photograph), photographs of the vehicle showing that FUPD, SUPD, RUPD have been installed as per CMV Rules 124 [1(A)(ii)] (number plate of the vehicle should be visible in the photograph), copy of Government/AMC contract paper, recommendation letter of Deputy Engineer or equivalent Government officer, copy of passing certificate of tractor, trailer etc, copy of fitness certificate of the vehicle

Additional documents for luxury bus – photograph of the vehicle showing that the vehicle is not having black glass/dark film on glass (number plate of the vehicle should be visible in the photograph), list of passengers travelling

Step 2: The application processed by the office of the Additional Commissioner of Police, Traffic.

Step 2(a): In some cases, the application is referred to the Deputy Commissioner of Police, Traffic, Assistant Commissioner of Police, Traffic for their opinion regarding the permission.

Step 2(aa): The Deputy Commissioner of Police, Traffic, Assistant Commissioner of Police, Traffic, as the case may be, may refer the application to the Police Inspector of the concerned traffic police station.

Step 2(ab) The Police Inspector of the concerned traffic police station, submits his opinion to the Deputy Commissioner of Police, Traffic, Assistant Commissioner of Police, Traffic and they in turn submit their opinion to the Additional Commissioner of Police, Traffic.

Step 2(b): In some cases, the applicant may be called in person by the Additional Commissioner of Police, Traffic.

Step 3: Permission/NOC granted/denied. Applicant informed. Conditions are put while granting permission.

Information pertaining to the grant of permission include registration number of vehicle and driver's name for which permission is granted, time of entering the city limit, validity/duration of permission/NOC, other conditions, if any.

Proposed online process:

Step 1: Online application to the Additional Commissioner of Police, Traffic, by applicant for grant of permission of heavy vehicle

Mandatory fields:

- a) Name, address, mobile no. of applicant
- b) E-mail Id of applicant
- c) Driving license no/PAN no/EPIC card no/Adhar card no/Passport no of the applicant
- d) Registration number of the vehicle for which permission is required
- e) Name and driving license number of the driver
- f) Scanned copies of:- registration certificate book/card of the vehicle, vehicle insurance, driving license of driver, photographs of vehicle showing that retro-reflective tapes have been pasted at front, rear and both sides of the vehicle (number plate of the vehicle should be visible in the photograph), photographs of the vehicle showing that FUPD, SUPD, RUPD have been installed as per CMV Rules 124 [1(A)(ii)] (number plate of the vehicle should be visible in the photograph), copy of Government/AMC contract paper, recommendation letter of Deputy Engineer or equivalent Government officer, copy of passing certificate of tractor, trailer etc, copy of fitness certificate of the vehicle. Additional documents for luxury bus – photograph of the vehicle showing that the vehicle is not having black glass/dark film on glass (number plate of the vehicle should be visible in the photograph), list of passengers travelling

Step 2: Application processed by the office of the Additional Commissioner of Police, Traffic

Step 2(a): The application is referred online to the Deputy Commissioner of Police, Traffic and/or Assistant Commissioner of Police, Traffic for their opinion regarding the permission.

Step 2(aa): The Deputy Commissioner of Police, Traffic and/or Assistant Commissioner of Police, Traffic, as the case may be, may refer the application online to the Police Inspector of the concerned traffic police station.

Step 2(ab) The Police Inspector of the concerned traffic police station, submits his opinion online to the Deputy Commissioner of Police, Traffic, Assistant Commissioner of Police, Traffic and they in turn submit their opinion to the Additional Commissioner of Police, Traffic.

Step 2(b): The applicant may be called in person by the Additional Commissioner of Police, Traffic. He will be informed about this.

Mandatory field: Date and time of appearance

Step 2(ba): The applicant remains present

Step 3: Permission/NOC granted/denied. Applicant informed online/E-mail.

Mandatory field:

Registration number of vehicle

Driver's name for which permission is granted

Time of entering the city limit

Validity/duration of permission/NOC