

CSITMS based memo: e-Challan

Existing process of e-Challan:

Step 1: Traffic laws/rules violation photographs captured by CSITMS cameras automatically (RLVD) or by traffic police at CSITMS control room using these cameras, Reading/recognizing the registration number plate of vehicle, retrieving the name, address of owner of vehicle and selecting appropriate section of MV Act and amount of fine and Final printout of e-challan

Step 2: Dispatch of e-Challan through police or post etc

Step 3: E-Challan received by the addressee

Step 4: Concerned person arrives at police station/traffic branch for payment of fine

Step 5: Documents of vehicle, registration certificate, driving license etc verified by police

Step 6: Fine received and receipt (Samadhan Shulk Pavati) issued to the concerned person

Step 7: All fine collected is submitted to the police officer manning cash table with a report, in duplicate, indicating the memo (receipt) book number, receipt number, e-Challan number, date on which the fine amount was received and the amount of fine. Cash table police officer puts his/her signature on one copy stating the amount has been received and gives that copy to the police officer submitting the amount and keeps one copy for the record.

Step 8: Cash table police officer, in turn, collects all such amount from different police officers of various police stations/traffic branch and deposits the total amount into the government treasury, police account (major head 0055, sub head 103) in the State Bank of India. A separate challan is to be filled and signed by the Police Inspector, Traffic (Admin), to deposit this amount in the State Bank of India. The State Bank of India puts an endorsement on this challan.

Step 9: For every calendar month, the Police Inspector, Traffic (Admin), issues a certificate (Form A) stating the total amount deposited in the government treasury under major head 0055 and sub head 103 for traffic fines, and break-up of each deposited amount. The Police Inspector, Traffic (Admin), also submits the statement of amounts (Form B) deposited in the SBI for every calendar month, indicating the challan number, the amount deposited and the date on which deposited, for traffic fine to the treasury officer and the treasury officer, in turn, verifies the statement and the amount deposited and certifies it as 'credit verified and found correct' with the stamp of treasury office with outward number and date.

Step 10: For every calendar month, the Assistant Commissioner of Police, issues a certificate stating that the total amount of fine under Motor Vehicle Act has been deposited under the designated head and no other head.

Step 11: For every calendar month, the Police Inspector, Traffic (Admin), sends a report to the Additional Director General of Police (Law & Order), Gujarat state, Gandhinagar, the Accountant General, Gujarat, Rajkot, the Additional Commissioner of Police, Traffic, Ahmedabad City, the Deputy Commissioner of Police, Traffic, Ahmedabad City, the Office

Superintendent, Accounts branch, office of the Commissioner of Police, Ahmedabad City and the Assistant Commissioners of Police, A, B, C and D Traffic division, Ahmedabad City, stating the amount deposited with the treasury under MV Act fines along with the copies of Form 'A' and Form 'B', treasury officer certification and certificate of the Assistant Commissioner of Police, Traffic (Admin).